



**Minutes of the Citizens' Bond Oversight Committee
Measure V Moraga School District
August 20, 2020**

1. Meeting called to order: 6:32 p.m.
2. Members Present: Larry Jacobs, Nick Carpenter, Lynette Gibson, Kathy Ranstrom, Greg Norton, and Jack Weir

Members Not Present: Doug Massa

3. Minutes from the prior meeting were approved. Motion: Gibson; Second: Ranstrom; All present voted "yea".

4. There was no public comment.

5. Subcommittee Reports

- a. Audit Subcommittee – Carpenter reported that the subcommittee did not meet due to Covid-19 and shared that they plan on reviewing the bond expenditures after the books are closed for 2019-20. He shared that up until the closure, everything was well documented and had no concerns and was ok with waiting to review bond expenditures until after the books were closed.
- b. Site Inspection – Jacobs reported a site inspection was held at LP and JM. Jacobs reported that he witnessed the start of the work on the JM Gym and took a look at the classrooms. He also made a trip to see the LP project. Most of the work he looked at was related to the ADA Pathway work and the Multipurpose Room. He mentioned that he did not visit DR or CP, but did mention driving by CP and noticing the new PG&E utility transformer.
- c. Annual Report – Ranstrom reported that she took edits from the committee members and incorporated them into the final version of the Annual Report that was shared and accepted by the Governing Board on June 3, 2020. Weir asked if the report was posted on the website and Ranstrom confirmed that it was. Weir suggested sharing the report with the local paper to get this information out to the community. Ranstrom agreed that this may help the image as JM did not look good during the construction and this may appease community members questioning their financial support for the district when "it looks like that." Superintendent Burns agreed that sharing the Annual Report with Lamorinda weekly was a good idea and asked the committee if they would be ok if they were contacted by a reporter, all said yes.
- d. Project Cost Review – Norton reported a site visit to JM and shared that what he saw was consistent with what Superintendent Burns share. He shared that the JM Locker Room was gutted and lots of hard hats were at work.

- 6) There was no report on this. Ranstrom agreed to chair this subcommittee again.



7) CBO Parasidis shared the Budget Summary for all projects through 06/30/2020. CBO Parasidis shared that these were draft figures and that they would be finalized during the process of closing the books. Weir asked if we would have enough funds to finish the projects. Superintendent Burns shared that based on history, we are headed in the right direction to finish all projects within budget. All core work has been accomplished at CP and DR and the plan is to complete the core work at LP and JM.

8) Superintendent Burns shared progress pictures. He shared that at DR, the pathway work was not part of the original scope, but due to DSA inspections this work was deemed necessary after the construction had started. He also shared that the Administrative Building at DR was expecting windows to be installed by August 31 and that the next step would be to file a Notice of Completion for the DR project.

Superintendent Burns shared pictures of the LP ADA accessible pathway to classrooms. He also shared pictures of the new monitors replacing white boards, that the paint job was based on a block design that has had positive feedback from students. He shared that LP has received accent painting, tack board walls and new carpet. He mentioned that there is a lot of infrastructure work being done that most will not be able to see.

Superintendent Burns shared the tentative schedule of complete for the JM project. Phase I is to be completed within the next two weeks. The JM Gym is expected to be complete in November 2020 and the Locker room is expected to be completed in June 2021. All projects are expected to be completed by Summer 2021.

Superintendent Burns share that there was going to be a delay of up to four weeks in the LP and JM projects. The delay is, in part, due to the fact that the District asked the teachers to return to school to teach. It is also due to delays caused by the contractor. Superintendent Burns shared that the district is working with the construction manager and legal counsel about withholding payment from the contractor as they are not fulfilling their timelines.

Throughout all four projects, it has been a lot more work that we had anticipated, but it's all well worth it.

Final thoughts:

Gibson shared that she believes the district is doing a great job. Norton and Weir made final comments on the DSA change after the work had been completed. Both agreed that this was not ok that DSA did this.

Jacobs brought up committee make up and wanted to take some time to confirm which members were holding which spots:

Nick Carpenter: PTA Member

Larry Jacobs: Business in Moraga

Greg Norton: Member at large

Lynette Gibson: Senior Citizen Organization

Kathy Ranstrom: Member at large



Jack Weir: Taxpayer Association

Weir shared that it would be a good if the CBOC received an interim report on Project Status and that they be informed about the contractors at LP and JM. Have the contractors done what the district has required of them?

Superintendent Burns let all members know they are free to visit all sites at any time as long as they provide him with the date/time to ensure staff was available to escort them on their walk throughs.

9) Next Meeting is set for December 10, 2020 at 6:30pm.

Meeting adjourned at 7:30pm

DRAFT